

APPLICATION SUBMITTAL REQUIREMENTS

Annexation / Rezone

The following information must be submitted with a City of Newport Land Use application for Annexation:

- ☐ 1. A current 18" x 24" Lincoln County Assessor's tax map(s) showing the subject property and the notification area. The notification area is all properties within 300 feet of the subject property. *(Lincoln County Assessor's office is located in the Lincoln County Courthouse at 225 W Olive St, Newport)*
- ☐ 2. A list of names and addresses of property owners, as shown in the records of the Lincoln County Assessor, within the notification area described in #1 above.
- ☐ 3. Consent of more than 50% of the owners and more than 50% of the electorate in the area proposed for annexation.
- ☐ 4. A current list of all addresses within the area to be annexed.
- ☐ 5. Assessed values, as shown in the records of the Lincoln County Assessor, of all properties to be annexed.
- ☐ 6. Exact legal description of area to be annexed and rezoned in text and map form. Map must include all distance and bearing references in description.
- ☐ 7. Written findings of fact addressing the following criteria:

Annexation:

- ☐ The required consents have been filed with the City.
- ☐ The territory to be annexed is within the acknowledged urban growth boundary (UGB).
- ☐ The territory to be annexed is contiguous to the existing city limits.
- ☐ Transportation Planning Rule (TPR) (Oregon Administrative Rule (OAR) 660-012-060) (The findings should address whether or not the TPR is applicable, and if so, the findings should explain how the annexation complies with the TPR requirements)
- ☐ Any other criterion identified as being applicable to the annexation as specified in the Municipal Code, Comprehensive Plan, or Statewide Planning Goals and implementing regulations

Rezone:

- ☐ Findings that the proposed zoning is consistent with the Comprehensive Plan Map, furthers a public necessity, and promotes the general welfare.
- ☐ 8. Fee of \$722.00, and \$45.00 each additional parcel in separate ownership; resulting zone establishment & withdrawal from special districts included.